



WEST PIEDMONT REGION

# ON THE JOB TRAINING FAQS

LEARN MORE ABOUT THE OJT PROGRAM



1 .....

# Do I get to hire who I choose?

Yes! As the employer, you maintain control of who you hire.



2

**Does utilizing this program delay my hiring process?**

No. With adequate communication this program will not delay your hiring process.



# How does the reimbursement process work?

3



You may choose to be reimbursed on a monthly basis to simplify reimbursements.



# Is there a maximum number of OJT candidates an employer can have at one time?

No, there is no maximum as long as there has been no reduction of workforce in the previous 120 days and OJT candidates are retained as permanent employees.

4 .....



# Is there a maximum reimbursement amount?



Yes, the maximum reimbursement is 50% of \$24.40 per hour or \$12.20



5

# What are my obligations?



You will need to share your employees' payroll documentation on a monthly basis to receive your reimbursement, communicate with your designated Workforce Representative, and we would appreciate your feedback on how we can improve your next experience with us.

# What is the maximum amount of time an employee can participate in an OJT?

The maximum duration for an OJT is 6 months.





# Ready to start?

**Contact our Business Services Manager**

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