

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

FINANCIAL REPORT

YEAR ENDED JUNE 30, 2013

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Officers, Directors and Management

June 30, 2013

Board of Directors

Officers

Rev. Thurman Echols
Jimmy Barts
Sharon Diggs

Chairperson
Treasurer
Secretary

Members

Bridgett Brumfield

Robert G. Neals

Greg Hairston

Tonya Jones

Gwendolyn Edwards

Tony L. Millner

Jessie Barksdale

Thelma Glenn

Patricia Carter

Management

Everlena Ross, Interim Executive Director

Finance Management

Marsha Mendenhall
Tori Lester
Rosa Poole
Annette Turner

Director of Planning
Finance Director
Assistant Finance Director
Head Start Fiscal Officer

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ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

Independent Auditors' Report

To the Board Members
Pittsylvania County Community Action, Inc.
Chatham, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of Pittsylvania County Community Action, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

- Financial Statements -

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Statement of Financial Position
At June 30, 2013
(With Comparative Totals for 2012)

	2013	2012
<u>ASSETS</u>		
Current Assets:		
Cash	\$ 279,471	\$ -
Accounts receivable	780,491	1,356,534
Prepaid expenses	49,676	53,401
Materials inventory	8,130	8,130
Total current assets	\$ 1,117,768	\$ 1,418,065
Property and equipment, net of accumulated depreciation	\$ 528,639	\$ 572,699
Total assets	\$ 1,646,407	\$ 1,990,764
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities:		
Accounts payable	\$ 217,846	\$ 293,360
Pooled cash deficit	-	86,548
Accrued expenses	155,741	183,293
Compensated absences	88,281	112,410
Deferred revenue	45,550	45,550
Line of credit	175,493	350,493
Total liabilities	\$ 682,911	\$ 1,071,654
Net Assets:		
Unrestricted	\$ 963,496	\$ 919,110
Total liabilities and net assets	\$ 1,646,407	\$ 1,990,764

The accompanying notes to financial statements are an integral part of this statement.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Statement of Functional Expenses
Year Ended June 30, 2013
(With Comparative Totals for 2012)

	Program Services							Manage- ment and General	2013 Total Expenses	2012 Total Expenses
	Children and Youth Services	Senior Citizens Programs	Weather- ization & Home Repairs	Community Service Programs	Area Workforce Training and Assistance	Miscella- neous Other Programs	Total Program Services			
Salaries	\$ 984,897	\$ 242,733	\$ 109,434	\$ -	\$ 625,146	\$ 266,222	\$ 2,228,432	\$ 174,410	\$ 2,402,842	\$ 2,415,057
Payroll taxes	97,708	28,519	11,182	-	57,423	29,114	223,946	16,080	240,026	243,353
Fringe benefits	227,009	24,142	24,800	7,000	114,115	23,708	420,774	36,451	457,225	486,091
Total salaries and related expenses	\$ 1,309,614	\$ 295,394	\$ 145,416	\$ 7,000	\$ 796,684	\$ 319,044	\$ 2,873,152	\$ 226,941	\$ 3,100,093	\$ 3,144,501
Contractual	\$ 7,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,205	\$ -	\$ 7,205	\$ 11,558
Travel	11,486	294	2,364	-	8,075	27,726	49,945	434	50,379	38,369
Professional fees	-	-	-	-	-	-	-	-	-	-
Space cost	50,440	10,131	20,895	-	141,322	9,677	232,465	7,937	240,402	217,762
Utilities	31,791	-	-	-	-	-	31,791	3,130	34,921	23,437
Consumable supplies	7,764	8,186	1,834	-	22,079	3,553	43,416	16,931	60,347	65,616
Other administrative costs	-	-	1,554	-	-	720	2,274	12,000	14,274	6,375
Insurance	16,196	7,113	9,678	-	3,362	4,163	40,512	-	40,512	55,762
Interest	-	-	-	-	-	9,207	9,207	-	9,207	11,066
Vehicle maintenance	-	7,036	5,367	-	-	1,889	14,292	16	14,308	14,426
Maintenance & repairs	12,150	-	-	-	-	3,584	15,734	664	16,398	17,925
Building and equipment	-	-	-	-	-	5,005	12,495	-	12,495	8,088
Telephone	13,901	5,591	7,490	-	14,933	2,521	46,742	7,090	53,832	59,891
Postage & printing	1,294	1,818	412	-	4,216	29,047	36,787	6,113	42,900	41,103
Depreciation expense	9,545	5,187	3,003	-	-	22,328	40,063	3,997	44,060	51,600
Miscellaneous	332	223	1,886	-	2,400	52,312	57,153	-	57,153	8,960
Program specific costs	357,706	532,386	558,564	5,930	624,869	315,483	2,394,938	-	2,394,938	3,668,555
Membership fees	11,341	-	6,033	-	-	5,847	23,221	1,234	24,455	11,257
Indirect costs	3,383	-	-	-	-	-	3,383	569,498	572,881	635,670
In-kind expense	568,769	28,793	-	-	68,097	3,424	669,083	-	669,083	768,113
Total expenses	\$ 2,412,917	\$ 902,152	\$ 774,292	\$ 12,930	\$ 1,686,037	\$ 815,530	\$ 6,603,858	\$ 855,985	\$ 7,459,843	\$ 8,860,034

The accompanying notes to financial statements are an integral part of this statement.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Notes to Financial Statements
At June 30, 2013

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

A. Organization

Pittsylvania County Community Action, Inc. (PCCA) is a not-for-profit corporation whose purpose is to increase awareness about poverty and to promote comprehensive approaches to eliminate conditions that cause poverty by: promoting self-sufficiency of individuals, families, and communities, creating services to meet basic needs, advocating on behalf of the poor, promoting long range reforms, promoting innovative and creative strategies, working in partnerships with community-based organizations, mobilizing all public and private sources, stimulating community participation and leadership developments, and establishing equal opportunity and political, economic, and social justice. PCCA's various poverty amelioration programs are funded through direct and indirect federal, state, and local government grants. Continuance in these programs is subject to program compliance audits by the grantors or their representatives.

B. Nature of Activities

Children and Youth Services: Provides comprehensive health services and cultural enrichment activities to children of low income families. The program also provides mainstreaming to children with special needs.

Senior Citizens Program: Provides eligible seniors over 60 with transportation and escort services to essentials, such as medical appointments, social services agencies, and group meetings. Provides recreation and other activities at senior centers throughout Pittsylvania County.

Weatherization: Established to increase the energy efficiency of residences, reduce the energy burden occupied by low-income persons and families with children, while ensuring their health and safety.

Home Repair: Established to improve the living conditions of very low-income persons by removing imminent health and safety hazards and/or barriers to habitability in their homes.

Community Service Programs: Provides the community with knowledge and statistics of good/safe health practices. Community based workshops are provided to educate the community to the symptoms and risks of unsafe behaviors.

Area Workforce and Training Assistance: Provides job training opportunities and/or work experience for youth and adults through the Workforce Investment Act (WIA) and other programs.

Miscellaneous Other Programs:

Emergency/FEMA Services: Provides families in crisis situations with available resources including utility payments and fuel costs. Also provides rental assistance and prescription cost assistance where available.

Project Discovery: Provides low-income students in Danville and Pittsylvania County with educational and cultural activities including exposure to post secondary education.

Summer Food & Nutrition Program: Provides nutritious lunches to disadvantaged children who might not otherwise have access to an adequate lunch.

Veterans Program: Provides Recovery Support and Outreach clinics for honorably discharged veterans and their families.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Notes to Financial Statements
At June 30, 2013 (Continued)

NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (CONTINUED)

G. Recording of Grant Revenue

Support income is recognized from cost reimbursable grants to the extent that costs have been incurred in the reporting period. Therefore revenue is accrued to the extent that allowable costs have been incurred but not reimbursed at year-end. Grant funds received in advance that remain unexpended at year-end are reclassified as deferred income and carried into the next fiscal year. Support on which restrictions are satisfied in the same period in which they are received is reported as unrestricted support.

H. In-Kind Contributions and Expenses

Donated services are valued at rates consistent with those regular rates paid for similar work within the agency. Donated contractual services are valued at the contractors' normal rates.

Donated materials and donated space are valued at their estimated fair market value at the date of receipt. Fair rental value for donated space is determined by reference to the fair rental value of comparable space in PCCA's service areas.

I. Group Hospitalization Insurance

All full-time employees are eligible to participate in the Agency's group hospitalization insurance program. The Agency contributes the cost of coverage for full-time employees.

J. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

K. Inventories

Inventories, which consist primarily of building materials and supplies, are valued at the lower of cost or market. Cost is determined on the first-in, first-out method. Donated items are recorded at estimated fair value at the date of donation.

L. Fundraising Expense

Fundraising activities primarily consist of grant writing and responding to various requests for services. The cost of these activities has not been separately accounted for and cannot be reasonably estimated. Therefore, PCCA's policy is to recognize these costs as management and general expenses when incurred.

M. Comparative Totals:

Comparative totals are presented for informational purposes only. Amounts for the prior year were derived from the prior year financial statements. Prior year amounts have been reclassified to the current year presentation.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Notes to Financial Statements
At June 30, 2013 (Continued)

NOTE 4-PROPERTY AND EQUIPMENT:

All property and equipment assets with a cost of \$500 or more and a useful life of more than one year are capitalized and depreciated over their useful lives except for property and equipment within the Head Start program. Property and equipment within the Head Start program with a cost of \$5,000 or more and a useful life of more than one year are capitalized and depreciated on a straight line basis over their useful lives.

The following is a summary of the recorded cost of property and equipment owned by PCCA:

	<u>2013</u>
Buildings	\$ 448,799
Leasehold improvements	26,639
Vehicles	636,890
Furniture, fixtures and equipment	<u>275,393</u>
	\$ 1,387,721
Less accumulated depreciation	<u>(915,592)</u>
	\$ 472,129
Land	<u>56,510</u>
Total	<u><u>\$ 528,639</u></u>

PCCA also has possession of twelve vehicles funded using federal funds passed through the Southern Area Agency on Aging, Inc. (the primary grant recipient). These vehicles are titled to the Southern Area Agency on Aging, Inc. and therefore are not capitalized on PCCA's books. The vehicles are used in PCCA's programs for senior citizens and may revert to their owner if PCCA does not continue to operate these programs.

NOTE 5-LINE OF CREDIT:

PCCA carries a line of credit with BB&T which matures on January 28, 2014, to assist with the cash requirements of the Workforce Investment Act programs ("WIA"). The outstanding balance on the line of credit at June 30, 2013 was \$175,493. Reimbursements of WIA expenditures are applied against the outstanding principal balance as they are received. Interest is paid monthly from the local program at the bank's prime rate on the applicable outstanding balance.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Notes to Financial Statements
At June 30, 2013 (Continued)

NOTE 11-CONTINGENT LIABILITIES:

Federal programs in which the Organization participates were audited in accordance with the provisions of U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Pursuant to the provisions of this circular all major programs and certain other programs were tested for compliance with applicable grant requirements. While no matters of noncompliance were disclosed by audit, the federal government may subject grant programs to additional compliance tests which may result in disallowed expenditures. In the opinion of management, any future disallowances of current grant program expenditures, if any, would be immaterial.

NOTE 12-IN-KIND CONTRIBUTIONS:

Many volunteers have donated significant amounts of their time to the PCCA's program services. These services include classroom volunteers, transportation of students, and contribution of school supplies, crafts, toys, and food. Also, in-kind contributions consist of building rental at rates below fair market values. The value of these in-kind contributions that are included in the financial statements and the corresponding expenses for the year ended June 30, 2013 amounted to \$669,083.

NOTE 13-SUBSEQUENT EVENTS:

In preparing these financial statements, management of the Organization has evaluated events and transactions for potential recognition or disclosure through January 30, 2014, the date the financial statements were available to be issued.

- Other Supplementary Information -

Workforce Investment Act Programs	Workforce Investment Act Programs ARRA	Weather- ization Programs	Weather- ization Programs ARRA	Indoor Plumbing Program	Emergency Services Programs	Miscella- neous Other Programs	Local Fund	Total
\$ 45,287	\$ -	\$ -	\$ 1,128	\$ 11,498	\$ -	\$ 97,867	\$ 238,119	\$ 433,829
250,962	-	99,535	-	31,347	-	70,267	-	780,491
-	857	-	-	159	-	148	-	49,676
-	-	8,130	-	-	-	-	-	8,130
<u>\$ 296,249</u>	<u>\$ 857</u>	<u>\$ 107,665</u>	<u>\$ 1,128</u>	<u>\$ 43,004</u>	<u>\$ -</u>	<u>\$ 168,282</u>	<u>\$ 238,119</u>	<u>\$ 1,272,126</u>
\$ -	\$ -	\$ 46,555	\$ -	\$ -	\$ -	\$ -	\$ 371,608	\$ 528,639
<u>\$ 296,249</u>	<u>\$ 857</u>	<u>\$ 154,220</u>	<u>\$ 1,128</u>	<u>\$ 43,004</u>	<u>\$ -</u>	<u>\$ 168,282</u>	<u>\$ 609,727</u>	<u>\$ 1,800,765</u>
\$ 58,794	\$ -	\$ 42,865	\$ 4	\$ 32,263	\$ 24	\$ 58,316	\$ 3,926	\$ 217,846
-	6,560	25,803	-	-	666	-	-	154,358
39,891	79	3,030	1,087	17	-	29,466	801	155,741
17,664	-	10,233	-	-	-	5,312	-	88,281
-	-	45,882	-	-	-	(332)	-	45,550
175,493	-	-	-	-	-	-	-	175,493
<u>\$ 291,842</u>	<u>\$ 6,639</u>	<u>\$ 127,813</u>	<u>\$ 1,091</u>	<u>\$ 32,280</u>	<u>\$ 690</u>	<u>\$ 92,762</u>	<u>\$ 4,727</u>	<u>\$ 837,269</u>
\$ 4,407	\$ (5,782)	\$ 26,407	\$ 37	\$ 10,724	\$ (690)	\$ 75,520	\$ 605,000	\$ 963,496
<u>\$ 296,249</u>	<u>\$ 857</u>	<u>\$ 154,220</u>	<u>\$ 1,128</u>	<u>\$ 43,004</u>	<u>\$ -</u>	<u>\$ 168,282</u>	<u>\$ 609,727</u>	<u>\$ 1,800,765</u>

Workforce Investment Act Programs ARRA	Weather- ization Programs	Weather- ization Programs ARRA	Indoor Plumbing Program	Emergency Services Programs	Miscella- neous Other Programs	Local Fund	Total
\$ -	\$ 557,161	\$ 185,171	\$ 80,473	\$ 7,558	\$ 414,902	\$ -	\$ 5,879,060
-	-	-	-	-	217,955	107,176	635,335
-	-	-	-	-	-	-	236,739
-	-	-	-	-	-	5,069	5,069
-	-	-	18,892	-	-	-	43,602
-	-	-	1	-	-	-	1
-	-	-	-	-	-	27,974	35,340
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	3,424	-	669,083
\$ -	\$ 557,161	\$ 185,171	\$ 99,366	\$ 7,558	\$ 636,281	\$ 140,219	\$ 7,504,229
\$ -	\$ 37,091	\$ 72,342	\$ -	\$ -	\$ 245,730	\$ 21,044	\$ 2,402,842
-	5,924	5,257	-	-	27,552	1,564	240,026
-	12,731	12,070	-	-	21,046	2,661	457,225
-	-	-	-	-	-	-	7,205
-	2,364	-	-	-	23,458	4,268	50,379
-	4,191	16,281	422	-	8,884	794	240,402
-	-	-	-	-	-	-	34,921
-	1,465	368	-	-	3,488	66	60,347
-	-	-	1,554	-	720	-	14,274
-	6,964	2,250	464	-	575	3,088	40,512
-	-	-	-	-	-	9,207	9,207
-	3,024	2,343	-	-	1,753	136	14,308
-	-	-	-	-	-	3,584	16,398
-	7,490	-	-	-	5,005	-	12,495
-	8,174	1,622	-	-	922	1,600	53,832
-	357	-	55	-	15,129	13,917	42,900
-	3,003	-	-	-	2,369	19,958	44,060
-	1,036	939	30	-	42,179	10,015	57,153
-	430,557	50,552	70,220	7,236	312,215	3,268	2,394,938
-	1,667	2,514	-	-	308	5,838	24,455
-	20,552	-	214	-	19,803	44	572,881
-	-	-	-	-	3,424	-	669,083
\$ -	\$ 546,590	\$ 166,538	\$ 72,959	\$ 7,236	\$ 734,560	\$ 101,052	\$ 7,459,843
\$ (3,467)	\$ 93,444	\$ (103,367)	\$ 591	\$ -	\$ 29,163	\$ (4,400)	\$ -
\$ (3,467)	\$ 104,015	\$ (84,734)	\$ 26,998	\$ 322	\$ (69,116)	\$ 34,767	\$ 44,386
(2,315)	(77,608)	84,771	(16,274)	(1,012)	144,636	570,233	919,110
\$ (5,782)	\$ 26,407	\$ 37	\$ 10,724	\$ (690)	\$ 75,520	\$ 605,000	\$ 963,496

- Compliance -

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board Members
Pittsylvania County Community Action, Inc.
Chatham, Virginia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Pittsylvania County Community Action, Inc. (a nonprofit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 30, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Pittsylvania County Community Action, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pittsylvania County Community Action, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Pittsylvania County Community Action, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pittsylvania County Community Action, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

ROBINSON, FARMER, COX ASSOCIATES

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL LIMITED LIABILITY COMPANY

Independent Auditors' Report on Compliance For Each Major Program and on Internal Control Over Compliance Required by OMB Circular A-133

To the Board Members
Pittsylvania County Community Action, Inc.
Chatham, Virginia

Report on Compliance for Each Major Federal Program

We have audited Pittsylvania County Community Action, Inc.'s (a nonprofit organization) compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Pittsylvania County Community Action, Inc.'s major federal programs for the year ended June 30, 2013. Pittsylvania County Community Action, Inc.'s major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Pittsylvania County Community Action, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Pittsylvania County Community Action, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Pittsylvania County Community Action, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Pittsylvania County Community Action, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2013.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2013

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
Department of Agriculture:			
Direct Payments:			
Child and Adult Care Food Program	10.558	N/A	\$ 236,739
Summer Food Service Program for Children	10.559	N/A	269,229
Total department of agriculture			<u>\$ 505,968</u>
Department of Labor:			
Pass Through Payments:			
West Piedmont Workforce Investment Board			
WIA Adult Program (WIA Cluster)	17.258	N/A	\$ 1,171,547
WIA Youth Activities (WIA Cluster)	17.259	N/A	601,943
Total department of labor			<u>\$ 1,773,490</u>
Department of Energy:			
Pass Through Payments:			
Virginia Department of Housing and Community Development			
Weatherization assistance for low-income persons	81.042	09-Wx-17/10Wx17	\$ 81,726
ARRA-Weatherization assistance for low-income persons	81.042	09-AR-17	\$ 185,171
Total department of energy			<u>\$ 266,897</u>
Department of Housing and Urban Development:			
Pass Through Payments:			
Virginia Department of Housing and Community Development			
Housing Opportunities for Persons With AIDS	14.241	10-HW-309	\$ 105,673
HOME Investment Partnerships Program	14.239	N/A	80,473
Total department of housing and urban development			<u>\$ 186,146</u>
Department of Treasury:			
Direct Payments:			
Volunteer Income Tax Assistance Matching Grant	21.009	N/A	\$ 40,000
Department of Homeland Security:			
Direct Payments:			
Emergency Food and Shelter Program Cluster:			
Emergency Food and Shelter National Board Program	97.024	N/A	\$ 7,558
Department of Health and Human Services:			
Direct Payments:			
Head Start	93.600	N/A	\$ 1,903,124
Pass Through Payments:			
Virginia Department of Housing and Community Development			
Low-Income Home Energy Assistance	93.568	09A-LI-17/10-LI-17	475,435
Southern Area Agency on Aging			
Special Programs for the Aging - Title IIIB - Grants			
for Supportive Services and Senior Centers (Aging Cluster)	93.044	N/A	86,840
Special Programs for the Aging - Title IIIC - Nutrition			
Services (Aging Cluster)	93.045	N/A	482,808
Virginia Department of Social Services			
Temporary Assistance for Needy Families	93.558	N/A	
Community Services Block Grant	93.569	N/A	387,533
Total department of health and human services			<u>\$ 3,335,740</u>
Total Expenditures of Federal Awards			<u>\$ 6,115,799</u>

See accompanying notes to the schedule of expenditures of federal awards.

PITTSYLVANIA COUNTY COMMUNITY ACTION, INC.

Schedule of Findings and Questioned Costs
Year Ended June 30, 2013

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? No

Significant deficiency(ies) identified? None reported

Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

Material weakness(es) identified? No

Significant deficiency(ies) identified? None reported

Type of auditors' report issued on compliance
for major programs:

Unmodified

Any audit findings disclosed that are required to be reported
in accordance with Circular A-133, Section .510 (a)?

No

Identification of major programs:

CFDA #	Name of Federal Program or Cluster
81.042	Weatherization Assistance for Low-Income Persons
81.042	ARRA-Weatherization assistance for low-income persons
93.044/93.045	Aging Cluster
93.568	Low-Income Home Energy Assistance
93.569	Community Services Block Grant

Dollar threshold used to distinguish between Type A
and Type B programs:

\$300,000

Auditee qualified as low-risk auditee?

Yes

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

