



May 22, 2013

To: All Current WPWIB-Approved Training Providers

The U.S. Department of Labor requires an annual review and re-certification of services provided for Workforce Investment Act (WIA) customers. This information provides the West Piedmont Workforce Investment Board (WPWIB) an overall overview of how your program works and enables us to manage efficiently our Training Provider program.

The WPWIB is held accountable to the state for the Training Providers on our list, the training provided to our customers, and the performance of the training programs. Specific information is required for us to determine the overall performance of all programs.

In addition, as WIA funds continue to decline every year, and the economy continues to change, it has become increasingly necessary for us to make some hard decisions about how our funds are spent. We have to work harder and stretch our dollars further. One area being reviewed is funding training for those jobs that are in high growth and high demand.

Some changes have been made to the process of re-certification. In the past, some of the required information was omitted from the forms because providers used a non-tracking process. The form has been revised and you will now receive an instruction sheet to help you answer the required questions. In order to maintain the process of re-certification as a training provider, it is required the requested information be provided by the due date specified on your Training Provider Re-Certification forms.

If you do not track some of the information, please use the space on the form to let us know why. If you are not able to comply with the designated timeline, please contact us so that we can make arrangements to accommodate. If you are no responsive, your program or programs will be removed from the WPWIB's certified training provider list.

The WPWIB is committed to offering quality education and training programs to WIA-eligible clients in our service region. Your agency has been approved to deliver high quality programs for the purpose of improving our clients' employability.

Sincerely,

A handwritten signature in black ink that reads "Kim Adkins".

Kim Adkins
Executive Director