

**West Piedmont Workforce Investment Board  
Amendment to WIA Contract for Adult, Dislocated Worker and Business Services**

**THIS MODIFICATION AND AMENDMENT** (“Modification”) is made and entered into as of the 7<sup>th</sup> day of April 2014, by and among the WEST PIEDMONT WORKFORCE INVESTMENT BOARD (“WPWIB”) and PATRICK COUNT PUBLIC SCHOOLS (“Contractor”)

In consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Recitals.**

The parties recite the following facts:

- a. Following procurement procedures, selection and award, WPWIB and Contractor entered into that Contract for Adult, Dislocated Worker and Business Services (“Contract”) dated July 1, 2013, related to provision of services to eligible adults, dislocated workers and employers in the locales of Patrick County.
- b. The Contract contains a provision allowing modifications executed in writing between the parties.
- c. The WPWIB and Contractor therefore desire to modify and amend the Contract accordingly.

2. **Modifications.**

The Contractor agrees to adhere to the following adult program budget amendments for PY 13-14:

a. **Dislocated Worker Rapid Response for Patrick County**

	<u>PY 13-14 Approved Budget</u>
<b>820000 • Intensive Services</b>	9,818.35
<b>830000 • Training Services</b>	<u>9,818.35</u>
<b>Total Rapid Response Funding</b>	<u>19,636.70</u>

b. **Business Services Building Capacity Initiative**

The Contractor agrees to utilize the funding below to provided an enhanced business services program which includes the following components:

- **Launch a speaker series** that will especially appeal to small to medium sized businesses in the region and coordinate with other partners throughout the region.
  - **Provide a minimum of 1** workshop in the Patrick County area and coordinate efforts throughout the region to prevent duplication of efforts.
  - During each workshop, provide a brief presentation regarding the services provided by the Business Services Team and how to maximize the capability of one feature on the Virginia Network Connection (VWC) or bring awareness to VWC as a tool for employers.
  - Coordinate with the WPWIB for videotaping of workshop content and provide video content to the WPWIB to be made available online with 24-7 access to all employers in the region at no cost on the [www.vaworkforcecenters.com](http://www.vaworkforcecenters.com) website. These workshops must be geared to build capacity and infrastructure for the Business Services Team and topics may include the following topics or others as approved by the WPWIB and must be coordinated throughout the region to avoid duplication of resources and efforts:
    - Basic Human Resources
      - How to analyze business indicators to determine the right time to add staff
      - How to lead effectively
      - Conflict resolution
      - Project management
      - Change management
      - Motivating the intergenerational workforce
      - Succession planning
      - Strategic planning
  - The speaker series will be marketed by Workforce Center Partners, regional economic development partners and Chambers of Commerce in Martinsville-Henry County, Danville-Pittsylvania County and Patrick County in addition to the Business Services Team. The business management speaker series will provide multiple opportunities to enhance the relationships between the employer customer base and the partners of the Workforce Network, especially the region's Business Services Team as the essential contact for meeting business needs. During these workshops, other complementary programs can be introduced to employers. Examples include, but are not limited to, the non-WIA funded OJT program available through the Dan River Regional Collaborative, the National Career Readiness Certification initiative, specialized grant programs and subsidies (Chamber's Partnership for Economic Growth grant, The Launch Place and Martinsville-Henry County Economic Development Corporation's marketing grants) and traditional economic development incentive programs.

**Measureable expected outcomes for the speaker series are as follows:**

- Provide training and outreach to 20 to 30 workshop participants.
- Increase number of employers utilizing the Workforce Services Network by 5 employers.
- Increase the number of small to medium sized businesses utilizing VOS by 5 employers.

Description	Amount
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Venue Expense	\$ 0.00
Refreshments	\$ 300.00
Speaker Expense	\$ 1,000.00
Outreach	\$ 750.00
<b>Total</b>	<b>\$ 2,050.00</b>

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**Amended contracts for subcontractors Workshop Request (Attachment A) must be submitted and approved by the WPWIB prior to reimbursements.**

All other budgets remain in effect at this time through the conclusion of the Program Year ending June 30, 2014.

