

Martinsville-Henry County WPWIB-funded Youth-In-School Program

Memorandum of Understanding

Henry County Public Schools (HCPS) has been approved by the West Piedmont Workforce Investment Board (WPWIB) to be the lead contractor to provide services to the Martinsville-Henry County In-School Program of the Workforce Investment Act (WIA). A partner in this WPWIB-funded program is Martinsville City Public Schools (MCPS). Other partners may be sought as deemed necessary by the needs of the youth served.

Primary source of funding is from WIA, but other services of funding may be part of this MOU as deemed appropriate by the WPWIB.

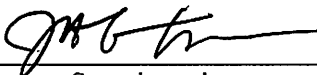
A mutual understanding of responsibilities is as follows:

- **General:** The MOU will commence on July 1, 2013, and will continue to June 30, 2014, with the general understanding the WPWIB will be issuing Requests for Proposals for contractors to administer all of its youth programs (both in-school and out-of-school) for the subsequent program year of 2014-2015 with options to continue for another 24 months (a total of three years) if parties agree to do so and the WPWIB and Local Elected Officials Consortium (LEOs) determine effective youth in-school and out-of school program services have been met in the WPWIB's service region of Martinsville and Danville and counties of Henry, Patrick and Pittsylvania.
- **MCPS:**
 - Identifies and refers students to HCPS case manager who may be deemed WIA-eligible for subsidized youth program services (tutoring, mentoring, career counseling, summer employment, paid work experiences, occupational skills education and training and leadership development).
 - Agrees to allow HCPS case manager to meet with referred WIA-eligible and WIA-enrolled students at Martinsville High School in an area that is appropriate for one-on-one or group counseling.
- **HCPS:** To ensure compliance with WIA legislative requirements and WPWIB contractual provisions, as the lead contractor, HCPS agrees to the following provisions will be adhered to:
 - Conducts eligibility processes and assessments, for example but not limited to: TABE and Career Scope.
 - Maintains routine record keeping and reporting in conjunction with any WIA funding provided in furtherance of the agreement.
 - Reports regularly to the appropriate MCPS officials the service activities and outcomes of WIA enrolled Martinsville High School students.
 - Will be responsible for any disallowed costs by the WPWIB as a result of either non-compliance or activities/services outside the scope of this agreement with provisions of the WPWIB contracts or WIA legislative requirements.

Additionally, both parties agree to adhere to the WPWIB's approved (1) General Complaint Policy, (2) EO and Non-discrimination Policies and (3) strategic initiatives as highlighted in the WPWIB's Local Plan, which immediately follow this MOU as attachments.

The individuals whose signatures appear on this document represent that they are duly authorized by their respective organizations to sign this MOU. The laws of the Commonwealth of Virginia shall govern this MOU.

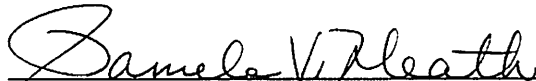
Henry County Public Schools



Jared Cotton, Superintendent

7/2/2013
Date

Martinsville City Public Schools



Pamela V. Heath, Superintendent

7/1/13
Date