



WEST PIEDMONT REGION

Executive Committee Meeting Agenda
September 29, 2022
12:00 PM
Zoom Meeting

Welcome/Call Meeting to Order..... Adam Wright

Roll Call (7 total, need 4 for quorum)

- Adam Wright
Blake Shumate
Jason Davis
John Parkinson

- Rhonda Hodges
Shannon Hair
Teresa Fontaine

- EX Officio Members:
Debra Buchanan
Jim Daniel

Performance Update..... Kim Turner, Ross Project Director

Action Items

- Approval of Minutes from June 9, 2022
Approval of Financial Reports

Updates

- Committee Updates:
Business Engagement - Rhonda Hodges
Quality Assurance - Teresa Carter-Fontaine
Special Populations - Jason Davis
Youth - Blake Shumate
CEO Update

Old Business

New Business

Next Zoom Meeting - December 8, 2022 at 12:00 PM

Adjourn

Executive Committee Minutes
June 9, 2022 at noon

Present: Adam Wright, Shannon Hair, Blake Shumate, Jason Davis, John Parkinson, Debra Buchanan

Absent: Teresa Fontaine, Rhonda Hodges, Jim Daniel

Staff: Tyler Freeland, Lavinia Wingfield, Jael Membreno, Liza Fox

Guests: Brandon Martin, Mallard & Mallard CPA; Natalie Hodge, Ross,
Kim Turner, Ross

The Zoom meeting was called to order by Mr. Hair. Roll call by confirmed a quorum.

Ms. Turner began by sharing the Ross performance update. She shared that the Adult program has exceed enrollment goals at 113%. DW enrollment is at 76%; Youth at 54%. The TANF grant is at 74% of the current program year goal. Ms. Turner reported the 8th GCE cohort began on February 8, 2022. The 9th GCE cohort is scheduled to begin on June 13th.

The minutes from March 17, 2022 were reviewed. Mr. Davis made a motion to approve the minutes; Ms. Buchanan seconded; the motion passed unanimously. Mr. Martin with Mallard and Mallard then presented the April financial reports. He presented the summary sheets by funding stream to the committee. Mr. Martin shared that Ross operational spending was slightly overspent while training spending was underspent. The 20% WEX benchmark has been met in Youth. The Adult/DW 40% training requirement has been met as well. The carryover projection through August 30, 2022 was \$185,000. Mr. Martin says the WIB is "in good shape from a financial standpoint." Mr. Parkinson made a motion to approve the financial reports; Mr. Wright seconded; the motion passed unanimously.

The committee then reviewed the PY 22-23 budget proposal. Mr. Martin shared that the PY 22 allocation had increased \$150,000 from last year. The total proposed amount budgeted to Ross from the NOO is \$1,212,468.17. In addition to \$87,510.83 of carry-over, the total amount is \$1,300,000.00. Mr. Parkinson made a motion to approve the budget; Mr. Wright seconded; the motion passed unanimously.

Committee Updates:

- Business Engagement - No report
- Quality Assurance - No report
- Special Populations - No report
- Youth - Mr. Shumate shared the last committee meeting had a good turnout with good conversation with a good group of people.

Mr. Freeland gave his CEO update to the committee. He began by introducing Liza Fox, who will be working with the youth programs during the summer. He updated the committee regarding the outstanding payment from Pittsylvania County. \$37,000 was received making the total amount received \$75,000. He then addressed Ross' overspending. He was able to turn around the situation after a conversation with Ross. The Martinsville Center lease is finally signed with a \$50,000 budget to improve the building. After the State meeting, the region is in a very good place and they were very impressed with the Summer Youth Program.

There was no new or old business.

Mr. Hair thanked the committee and adjourned the meeting.