



WEST PIEDMONT REGION

**LEO Consortium Meeting
December 8, 2020 ▪ 12:00 p.m. ▪ Zoom Meeting**

AGENDA

Call Meeting to Order - Debra Buchanan, Henry County Board of Supervisors

Roll Call

- Debra Buchanan (Chair)
- Denise Stirewalt
- Chad Martin
- Sherman Saunders
- Robert Warren

Approval of Minutes from December 2, 2019

Area Updates:

- Danville City
- Henry County
- Martinsville City
- Patrick County
- Pittsylvania County

Updates:

- CEO Report – Tyler Freeland
- Board Chair Report – Adam Wright

Old Business

New Business

Questions

Adjourn - Chairperson Buchanan



WEST PIEDMONT REGION

LEO Consortium Meeting

December 2, 2019, Noon, WPWDB Office, Martinsville, VA

MINUTES

PRESENT: Debra Buchanan, Rickie Fulcher, Sherman Saunders
ABESENT: Chad Martin, Robert Warren
WPWIB: Adam Wright, Board Chair; Shannon Hair, Vice Chair
STAFF: Guy Stanley-Interim CEO, Robbin Hall, Lavinia Wingfield
Guests: David Smitherman, Pittsylvania County Administrator, Kim VanDerHyde, Pittsylvania County CFO, Ken Larking, Danville City Manager

Debra Buchanan called the meeting to order. Robbin Hall called the roll. Quorum was established.

Ms. Buchanan asked for members to review the minutes from September 19, 2019. Mr. Fulcher corrected a typographical error and made a motion to approve the minutes; Mr. Saunders seconded; the motion passed unanimously.

Mr. Smitherman began by discussing the newly revised fiscal agent agreement explaining that at Mr. Bencini's request the fiscal agent agreement was decreased by 50%. He continued, in light of recent events, some questions have risen surrounding procurement. Pittsylvania County needs to make sure the County doesn't incur exposure.

Mr. Stanley shared that West Piedmont Workforce Development Board has general liability insurance, professional liability insurance on its Board, property and worker's compensation insurance. If there were unemployment or worker's compensation claims, then the grant funding would reimburse the fiscal agent. Mr. Stanley explained that he would arrange procurement training for staff with Pittsylvania County as well as HR policy review. Mr. Smitherman stated that Pittsylvania County is willing to provide as much or as little as WPWDB needs.

Mr. Stanley presented the revised CLEO/WPWDB Agreement and the revised Bylaws explaining that revisions were made to bring both into compliance with WIOA regulations. Both will be presented at the Board meeting on December 16, 2019 for approval.

Mr. Stanley presented the disallowed cost of \$14,206.13 for consulting fees that was found during the State monitoring. George Taratsas, WIOA Director and Tom Sheeran, Manager

Grant Administration met with the Fiscal Agent, Board Officers and Staff regarding the disallowed cost. A response is due to VCCS by the end of January 2020.

Mr. Smitherman explained that the exposure is very real and the State is taking this very seriously. The State is concerned with the lack of following procurement policy. The State discussed potential fraud and is requiring WPWDB to verify that the services were received. There was discussion about ways to appeal, recouping money from the consultant, and a potential lawsuit against the consultant; however, all agreed that all those actions would be costly and would probably still result with WPWDB responsible for refunding the money.

Mr. Stanley provided an update stating that the procurement policy had been revised to follow Pittsylvania County's policy. He shared that WPWDB just received notification that The Harvest Foundation approved our grant application for \$1 million over a three-year period. Other grant applications have been submitted and results are pending.

Mr. Larking asked who applied for the Harvest Grant. Mr. Stanley confirmed that the lead staff was Tyler Freeland.

Mr. Saunders suggested policy review and audit by attorney and CPA to hopefully avoid this type of disallowed cost in the future.

Mr. Fulcher informed that this would be his final meeting and that he is working with the incoming chair of Patrick County to identify his replacement.

Mr. Larking and Mr. Smitherman had no reports.

Mr. Wright, Board Chair, had no report.

Ms. Buchanan wished everyone a Merry Christmas.

Mr. Fulcher made a motion to adjourn; Mr. Saunders seconded; the motion passed unanimously. The meeting adjourned at 12:50 p.m.