

One-Stop Certification

Procedures:

The procedures outlined below provide a general framework for the process employed in Virginia to ensure the certification of the One-Stop System.

1. LWDBs and their CLEOs must ensure the achievement of certification and quality standards for One-Stop Career Centers. LWDBs, with the approval of their CLEOs, will certify the Comprehensive One-Stop Centers and Affiliate Sites in their LWDA.
2. The LWDB and the CLEO will provide a report to the WIOA Title I Administrator attesting to the certification of the One-Stop Centers.
3. In cases where the LWDB is the Local Service Provider, the VBWD will certify the Comprehensive One-Stop and Affiliate Sites with the assistance of the WIOA Title I Administrator.
4. The certification process will be implemented in a phased approach.
 - Phase 1 Comprehensive One-Stop Certification is meant to ensure that at minimum one Comprehensive One-Stop Center is in compliance with key WIOA statutory and regulatory requirements in each LWDA. Each LWDB shall conduct an assessment for the Comprehensive One-Stop Center(s) in the LWDA, and must complete and submit it to the WIOA Title I Administrator by October 31st of the required year.
 - Phase 2 System Certification is meant to ensure that the Affiliate Sites are in compliance with key WIOA statutory and regulatory requirements, as well as encouraging continuous improvement. Each LWDB shall conduct an assessment for each Affiliates Site in the LWDA, and must complete and submit it to the WIOA Title I Administrator by June 30th of the required year.

Together these two phases of certification will ensure the Certification of Virginia's One-Stop System. Process and procedural guidance supporting the implementation of this policy will be issued by the WIOA Title I Administrator no later than July 14th of the required year.

Renewal of Certification

LWDBs must conduct assessments of the effectiveness, accessibility, continuous improvement, and quality assurance of One-Stop Centers once every three years, using the Virginia criteria. Subsequent certification rounds will build upon the 2018 certification standard; and LWDA's will

have to provide evidence of continuous improvement to obtain certification. Certification reports subsequent to June 30th of the required year will coincide with the submission of the Local Plan Review Updates.

Technical Assistance

The WIOA Title I Administrator will provide technical assistance through a dedicated One-Stop System Support Team, which will be comprised of subject matter experts from partnering agencies along with dedicated WIOA program staff.

Monitoring

The One-Stop Certification process shall be monitored in accordance with established state and local monitoring policies and guidance documents.