

Youth Incentive Policy/Agreement

Participant Name _____

Incentive Overview

Participant may receive up to \$300 maximum annually by anniversary date in incentives during the period beginning with enrollment and ending with the 12-month post-program follow-up. Incentives may be paid in the form of cash and non-cash awards.

| Amount Eligible | Description of Incentive | Participant Initials |
|-----------------|--|----------------------|
| \$50.00 | <u>Enrollment and job skills Completion (Career Plan):</u> The Career Plan consist of; successful program enrollment and completion of Youth On The Move job skills, including ISS, Career Scope, Work Readiness and Career Services. Incentive issued at Career Plan completion. | |
| \$50.00 | <u>Certification/Credential Attainment:</u> Earn a state, national, or industry recognized credential that is recognized in Virginia. Incentive issued at Career Plan or bi-weekly appointment. | |
| \$100.00 | <u>High School Diploma/GED Attainment:</u> Successful completion/graduation of secondary education resulting in earning your high school diploma/GED. Provide a copy of the documentation of completion/attainment to your Career Specialist during program participation. | |
| \$50.00 | <u>Literacy Numeracy Gain:</u> Out-of-School youth who are basic skills deficient will be eligible to receive an incentive for increasing in one or more educational functioning levels. | |
| \$25.00 | <u>Completion of 6 workshops and/or special event s:</u> Participate in at least 6 workshops or special events such as presentations from area employers or community agencies. Participation must be verified via sign in sheets and active participation. | |
| \$10.00 | <u>Positive Accomplishments or Achievements:</u> Participants may also receive awards for positive accomplishments or achievements such as outstanding attendance, increase in grades, positive work experience performance evaluations, and other activity participation as determined by the Youth Program Operator. | |

Youth on the Move Representative: I understand as a Youth on the Move Representative that I will follow ethical practices and guidelines concerning the purchase of incentives using WIA funds as well as in the award of incentives to youth. I will be responsible for the recording/documentation of all incentives awarded to youth in the VaWC system. In addition, as a Youth on the Move Representative, I am responsible for maintaining all supporting documentation in the participant's file record.

Participant: I understand the Youth On The Move Program Incentives above are authorized by the Youth Program Operator during the program period (July 1, __ through June 30, ____). I fully understand that if I do not successfully complete the Youth Employment Services Program by June 30, _____, that I will be subject to any changes in the Youth On The Move Incentive structure and will be required to sign a new incentive agreement and/or may forfeit my chances to receive incentives after that date.

I, the participant, fully understand that I may be eligible for the above Youth Employment Services incentives based on my ACTIVE participation and performance. My Career Coach has reviewed this information in detail with me and all questions have been thoroughly addressed and resolved.

Participant Signature

_____/_____/_____
DATE

Parent or Guardian Signature

_____/_____/_____
DATE

Youth on The Move Representative Signature

_____/_____/_____
DATE